**Restoration Project Manager Req: 23-08**

RECON Environmental is a small company of specialists representing one of the most established environmental consulting service firms in the Southwest. We are employee-owned and hard-working, but with a casual and collaborative work environment. We offer the right candidate a team-oriented, caring environment, which is client-focused, flexible, and always striving to provide high quality service to our clients.

We are currently seeking a highly talented **Project Manager** to serve as a key member of our **RESTORATION** Group in San Diego, California. This position will be responsible for the management of multiple large-scale habitat restoration projects and contracts, with a focus on project cost and budget, scope, schedule, and quality of work.

**Key Responsibilities**

* Will be responsible for the timely completion of multiple large-scale restoration projects. Controls overall project cost and budget, scope, schedule, and quality of work.
* Assists Restoration Principal with contract compliance and to ensure client satisfaction. Keeps both Principal and clients informed of project progress.
* Responsible for project management authority including financial responsibility.
* Serves as project primary point of contact while maintaining high level of positive client interaction.
* Responsible for labor coordination with Habitat Restoration Field Director to achieve project goals.
* Oversees subcontractors and technical specialists, including sub-consultants.
* Mentoring and training junior staff.
* Responsible for achieving annual sales goals.
* Other duties as assigned.

**Skills/Qualifications**

* Master’s degree in Biology, Botany, Field Ecology, Wildlife or related environmental technical discipline, or BA/BS with 7 years’ relevant experience.
* Three (3) plus years of experience with requisite skills and experience to manage projects, coordinate client contact and supervise staff.
* Must have excellent communication, presentation, organizational and interpersonal skills. Strong time-management skills with the ability to manage multiple projects and meet deadlines and produce a high volume of accurate work. Should have a thoughtful and respectful communication style: is accessible, responsive and approachable by all levels of staff.
* Must have knowledge of local habitats and sensitive plant and animal species, including threatened and endangered species and relevant restoration practices as they relate to Southern California habitats. Candidate should have knowledge of a wide range of restoration methods and techniques applicable to a variety of California habitat types.
* Must have the ability to prepare progress and annual reports per project permit requirements.
* Must have good understanding of local, state, and federal regulations pertaining to mitigation and restoration.
* Must have knowledge of the federal and California Endangered Species Act, Section 404 of the Clean Water Act, Section 401 of the Clean Water Act and Section 1600 of the California Fish and Game Code.
* Familiarity with construction documents including grading/landscape plans, Agency specifications, and water pollution prevention plans (WPCP/SWPPP) is desirable.
* Must be comfortable working in extreme weather conditions and be comfortable doing strenuous hiking and working in remote areas. Experience driving 4-wheel-drive vehicle through rough terrain (requires valid driver’s license and ‘clean’ driving record).
* Requires experience using handheld GPS devices.
* Attention to detail; professional demeanor. Must have critical thinking skills and high degree of vigilance in identifying consequences and results of actions. Ability to manage priorities, meet deadlines, and multitask as well as be able to work in a team environment with a variety of project members.
* Must be proficient in Microsoft Office and internal accounting software.

Salary Range: $40.00 - $51.00 hourly position

RECON is an employee-owned firm providing employees with a vested interest in the firm's success through our Employee Stock Ownership Plan (ESOP). RECON offers a competitive compensation and benefits package that includes PTO, holidays, sick leave, medical and dental coverage (HMO and PPO), life insurance, long-term disability, flexible spending accounts, a 401(k)-profit sharing plan, employee stock ownership, and a casual and friendly work environment.

RECON is an EOE/Minority/Female/Disability/Vets Employer

**Please submit resume and salary requirements to: Martha Aranibar, Human Resources Manager**

**maranibar@reconenvironmental.com**